

Commonwealth of Pennsylvania
Pennsylvania Historical and Museum Commission

PENNSYLVANIA ANTHRACITE HERITAGE MUSEUM
22 Bald Mountain Road, Unit # 3, McDade Park • Scranton, PA 18504
Phone: 570-963-4804 Fax: 570-963-4194

IMPORTANT INFORMATION FOR FIELD TRIP LEAD-TEACHER

To get the most out of your group's visit...

- ❖ **Be prepared to divide your group**, assigning **1 adult** to accompany each group of 10 students. **Allow ample time for travel, restroom breaks & lunch.**
- ❖ **Prepare students for the museum environment** Discuss, in advance, museum as a “special place,” and why. Follow directions of museum staff and respect volunteer guides. Touch objects only at specific invitation of your guide. Avoid leaning on hanging panels or exhibits.
- ❖ **Share chaperone responsibilities** (below).
- ❖ **Introduce students to Anthracite before visit.** What is it and why is it important?
 - **Teachers are responsible for discipline.**
- ✓ **Email subject interests to ckulesa@pa.gov** (science, social studies, labor history) We will honor your requests, schedule permitting.
- ✓ **CHECK OUT www.explorepahistory.com for lesson plans, complete with PA standards, down-loadable photos, interactive coal mine, and more! (Click on “teachPAhistory”, type in the keyword “anthracite” to find information.)** Encourage students to explore the vast website.

TEACHER/CHAPERONE RESPONSIBILITIES

PLEASE DISTRIBUTE A COPY OF THIS TO EACH TEACHER/CHAPERONE

Observing the following guidelines will help to assure a safe and enjoyable learning experience:

Be prepared to divide your group into smaller units, with adults to accompany each group into the exhibit hall to assist as needed. Students should speak with in-door voice and walk, not run. Chaperones should also assist their group if/when they shop in the museum store.

Restrooms are located in the museum lobby, to the left as one enters the building. **Chewing gum, food, and beverages are not permitted in the exhibit hall.**

Students should be respectful and attentive to guides' presentations. Questions are encouraged at the end, raising a hand to be recognized.

Please, set cell phones on vibrate to avoid distracting from the tour!

Exhibit objects are damaged by handling. Please allow student to handle only objects which guides invite them to touch.

Photography is allowed in **this** museum, except in the Rogers' Saloon where flash is not permitted. However, photographers should avoid distracting themselves or others from the guide's presentation.

The museum is a smoke-free building. Butt cans are located outside the entrance. Please dispose of trash in receptacles on the grounds.

We appreciate your help in making your group's day at the museum a positive experience!

PENNSYLVANIA ANTHRACITE HERITAGE MUSEUM

GUIDED TOURS FORM

IMPORTANT INFORMATION

The count requested below must be completed and presented at the museum front desk on the day of your visit to insure proper charges for all in attendance.

Reservation Date _____

Reservation Time(s) _____

School Group Tours (only):

Museum Use Only
AHMA/split PHMC/split

Students _____ x \$5.00 \$ _____

_____ / _____

Adults _____ x \$5.00 \$ _____

_____ / _____

Complimentary Educators _____

Total: \$ _____

(I.e. Teachers, ESS, interns, aids, and chaperones: *1 responsible adult per 10 paid students for a guided school tour is complimentary. Please see teacher and chaperone responsibilities flyer.*)

General Group Tours:

Museum Use Only
AHMA/split PHMC/split

Guests _____ x \$5.50 \$ _____

_____ / _____

The Museum will accept CASH, CREDIT CARD, or a CHECK made payable to the **Anthracite Heritage Museum**.

AMOUNT RECEIVED \$ _____

Cash

Check

Credit Card

GRADE _____

GROUP _____

CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____

Signature _____

MUSEUM STORE BLOG



During your tour at the PA ANTHRACITE HERITAGE MUSEUM the students will have an opportunity to visit the Museum Store in the lobby where age appropriate items related to the exhibits are available for purchase. The store features a large selection of minerals and stones reasonably priced. Our selection of toys, crafts, games and jewelry is affordable for most children. Purchases help support educational programs, workshops, our annual camp, outreach programs in our local community, special events and exhibits at the museum.

Our staff is available to assist children in making wise choices. If you wish to establish guidelines or request special assistance please speak to a staff person upon arrival.

Purchases made by the children can be marked with their names on each bag and kept together in a box designated for your class. Children would not have to carry anything extra or risk leaving something behind. The box can then be picked up by a chaperone before boarding the bus home.

Please note, the Anthracite Heritage Museum Store has created **educational souvenir packets** that can be purchased. These packets are **\$3.00** (including tax). They can be reserved for you by calling us in advance of your scheduled tour at (570) 963-4804 or 963-4845, and picked up during your visit. You may also e-mail or fax your order. Pre-ordered items require a payment separate from a tour payment.

Each packet includes:

- ◆ Bag of Anthracite Coal
- ◆ Geology of coal with instructions for a coal garden
- ◆ Postcard of our site
- ◆ Anthracite Heritage Museum pencil
- ◆ Pyrite on explanation card
- ◆ Slate on explanation card
- ◆ Plant fossil info sheet
- ◆ Immigrant's life – matching words and phrases
- ◆ Cat's cradle and other string games
- ◆ Flag Eraser

Also available is our **Anthracite Heritage Museum Activity Book** for students in grades K through 6. It is a great activity book relating to the museum exhibits and is a wonderful keepsake of the museum visit. The price is reasonable (**\$2.00** including tax).

If there is any way we can be of further assistance to you, please let us know. We hope your Museum visit will be a learning experience as well as an enjoyable day. You may check out our website at www.anthracitemuseum.org.

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Order form for souvenir/educational packets and activity books.

TOUR DATE _____

SCHOOL/GRADE _____

CONTACT PERSON _____

PHONE # _____

E-MAIL _____

NUMBER OF EDUCATIONAL PACKETS _____ @ \$3.00 EACH

TOTAL COST _____

NUMBER OF ACTIVITY BOOKS _____ @ \$2.00 EACH

TOTAL COST _____

PAYMENT FOR ORDERS MUST BE MADE SEPARATELY FROM TOUR PAYMENT.

WE WILL GLADLY DIVIDE YOUR ORDER BY TEACHER OR GROUP